D-152

B.B.A. EXAMINATION, May 2018

(Fourth Semester)

(Main & Re-appear)

BBA204

HUMAN RESOURCE MANAGEMENT

Time: 3 *Hours*]   [*Maximum Marks* : 70

Before answering the question-paper candidates should ensure that they have been supplied to correct and complete question-paper. No complaint, in this regard, will be entertained after the examination.

Note : Attempt *Five* questions in all, selecting at least *one* question from each Unit. All questions carry equal marks.

Unit I

1. Define Human Resource Management. Also discuss nature and scope of Human Resource Management.   **14**

2. Discuss in detail objectives and HRM Policies of in organisation. 14

Unit II

3. Write short notes on the following :

   (a) Placement and Induction

   (b) Job design. 7 each

4. What is Recruitment ? Also explain sources of recruitment and how is it differ from selection in detail. 14

Unit III

5. What do you mean by training need assessment ? Also discuss methods of training in detail. 14

6. What is Career Planning ? Discuss in detail various stages and importance of career Planning. 14

Unit IV

7. Write short notes on the following :

   (a) Employee benefits

   (b) Rewards and Payplans. 7 each

8. What is Performance Management System ? Also explain importance and techniques of Performance management system. 14

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B. B. A. EXAMINATION, May 2018

(Fourth Semester)

(Main & Re-appear)

BBA208

BUSINESS LAW

Time : 3 Hours]   [*Maximum Marks :* 70

Before answering the question-paper candidates should ensure that they have been supplied to correct and complete question-paper. No complaint, in this regard, will be entertained after the examination.

Note : Attempt *Five* questions in all, selecting at least *one* question from each Unit. All questions carry equal marks.

Unit I

1. Bring out the necessary elements of consideration with the help of illustrative examples in each case.

2. Explain the various ways through which a contract can be discharged with the help of suitable examples.

Unit II

3. 'A contract of indemnity may arise by way of an express agreement or even by operation of any law'. Do you agree with this contention ? Explain with the help of some suitable examples.

4. Discuss the main characteristics of a pledge. Under which circumstances do the contracts of pledge automatically get terminated ?

Unit III

5. Define 'Undisclosed Principle' and 'Concealed Principle'. What are the essential elements that distinguish 'Undisclosed Principle' for Concealed Principle' ?

6. What do you understand by the term 'property in goods' ? Explain the main distinguishing features between 'property in goods' and possession of goods.

Unit IV

7. Explain 'holder' and 'holder-in-due course' with suitable examples. What are the main legal distinguishing features between a 'holder' and a 'holder-in-due course' ?

8. Illustrate the rationale behind the information Technologys Act, 2000. What are the powers of Cyber Appellate Tribunal under the Information Technology Act, 2000 ?

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B.B.A. EXAMINATION, May 2018

(Fourth Semester)

(Main & Re-appear)

BBA-210

INTRODUCTION TO INFORMATION TECHNOLOGY

Time : 3 Hours]   [*Maximum Marks : 50*

Before answering the question-paper candidates should ensure that they have been supplied to correct and complete question-paper. No complaint, in this regard, will be entertained after the examination.

Note : Attempt *Five* questions in all, selecting at least *one* question from each Unit. All questions carry equal marks.

Unit I

1. Compare and contrast data and information with example. **10**

2. Write short notes on the following :

   (a) Office Automation **5**

   (b) Information system in business. **5**

Unit II

3. Describe the advantages of word processor.

   10

4. Define Mail Merge. Difference between editing and formating the text. **10**

Unit III

5. How to create worksheet ? Explain function of worksheet. **10**

6. Write short notes on the following :

   (a) Formatting Cells **5**

   (b) Creating Graphs. **5**

Unit IV

7. Explain internet with its background and history. **10**

8. What do you mean by multimedia ? Elaborate multimedia applications with example. **10**