

D501

B.B.A. EXAMINATION, 2020

(Fourth Semester)

(Main & Re-appear)

BBA

BBA202B/MBAD202

ORGANIZATIONAL BEHAVIOUR

Time : 3 Hours]

[Maximum Marks : 75

Before answering the question-paper candidates should ensure that they have been supplied to correct and complete question-paper. No complaint, in this regard, will be entertained after the examination.

Note : Attempt *Five* questions in all, selecting at least *one* question from each Unit. All questions carry equal marks.

Unit I

1. Explain the importance of organizational behaviour and various organizational behaviour models. **15**
2. What is the focus of organizational behaviour and is it necessary to understand human behaviour in industries ? **15**

Unit II

3. What are the types of learners ? Why is it important to understand them for organizational behaviour modification ? **15**
4. How are attitudes formed and what are its characteristics and components ? **15**

Unit III

5. What are the different stages in team building process ? Discuss the difficulties in information of a team. **15**
6. (a) Group dynamics **7**
(b) Organizational power and politics. **8**

Unit IV

7. Explain the concept of stress at work. As a manager, what steps will you take to prevent and manage stress in the organization ? **15**
8. (a) Describe Lewin's three step model for organizational change. **10**
(b) Organizational structure. **5**

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B.B.A. EXAMINATION, 2020

(Fourth Semester)

(Main & Re-appear)

BBA

BBA204B/MBAD204

HUMAN RESOURCE MANAGEMENT

Time : 3 Hours]

[Maximum Marks : 75

Before answering the question-paper candidates should ensure that they have been supplied to correct and complete question-paper. No complaint, in this regard, will be entertained after the examination.

Note : Attempt *Five* questions in all, selecting at least *one* question from each Unit. All questions carry equal marks.

Unit I

1. Define Human Resource Management. Trace the evolution of HRM. **15**
2. Differentiate between Personnel Management and Human Resource Management. **15**

Unit II

3. What do you understand by Human Resource Planning ? Why is it important ?
Explain the various steps in the HRP process. **15**
4. Discuss critically the various external sources of recruitment. What are the relative merits and demerits of this source ? **15**

Unit III

5. Explain briefly the various methods of training of personnel. **15**
6. Differentiate between career planning and career development. Discuss the Career Management Model. **15**

Unit IV

7. What do you understand by employee compensation ? Discuss the theories of compensation. **15**
8. Write a detailed note on Human Resource Accounting. **15**

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B.B.A. EXAMINATION, 2020

(Fourth Semester)

(Main & Re-appear)

(BBA)

BBA206B/MBAD206

BUSINESS LAWS

Time : 3 Hours]

[Maximum Marks : 75

Before answering the question-paper candidates should ensure that they have been supplied to correct and complete question-paper. No complaint, in this regard, will be entertained after the examination.

Note : Attempt *Five* questions in all, selecting at least *one* question from each Unit.

Unit I

1. "A mere mental acceptance, not evidenced, by words or conduct is, in the eye of law, no acceptance." Explain by giving suitable example. **15**
2. Write short notes on the following :
 - (a) Valid Contract **7.5**
 - (b) Quasi-contract. **7.5**

Unit II

3. What is a condition ? What are the implied conditions according to the Sale of Goods Act ? Give suitable examples. **15**

4. What is the meaning of dissolution of a partnership firm ? In what circumstances a firm can be dissolved ? 15

Unit III

5. What do you mean by endorsement of a negotiable instrument ? Who are entitled to indorse a negotiable instrument ? 15
6. Write short notes on the following :
- (a) Privileges of a holder-in-due course 7.5
 - (b) Dishonour of Negotiable Instrument. 7.5

Unit IV

7. Write short notes on the following :
- (a) Meaning and creation of Digital Signature 7.5
 - (b) Electronic Governance. 7.5
8. Explain in detail the Foreign Exchange Management Act, 1999. 15

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B.B.A. EXAMINATION, 2020

(Fourth Semester)

(Main & Re-appear)

BBA

BBA208B/MBAD208

INDIAN BANKING SYSTEM

Time : 3 Hours]

[*Maximum Marks : 75*

Before answering the question-paper candidates should ensure that they have been supplied to correct and complete question-paper. No complaint, in this regard, will be entertained after the examination.

Note : Attempt *Five* questions in all, selecting at least *one* question from each Unit. All questions carry equal marks.

Unit I

1. Trace the history and development of banking system in India. **15**
2. Discuss the role of banking system in the economic growth and development of India. **15**

Unit II

3. The need for economic growth and price stability, the RBI monetary policy and credit policy in India is must. Explain. **15**
4. What are scheduled banks ? Do scheduled banks enjoy some privileges over non-scheduled banks ? Are scheduled banks only commercial banks ? Discuss. **15**

Unit III

5. Describe the various components used in CAMEL's model to analyse the performance of banks. **15**
6. Why the liquidity management is important for banks ? Explain the various approaches of liquidity management. **15**

Unit IV

7. What do you mean by capital adequacy ? What is risk weighted assets in terms of capital adequacy ? Discuss. **15**
8. Define credit risk ? Explain the various types of credit risk. **15**

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B.B.A. EXAMINATION, 2020

(Fourth Semester)

(Old Scheme) (Re-appear Only)

(BBA)

BBA210

Introduction to Information Technology

Time : 3 Hours]

[Maximum Marks : 50

Before answering the question-paper candidates should ensure that they have been supplied to correct and complete question-paper. No complaint, in this regard, will be entertained after the examination.

Note : Attempt *Five* questions in all, selecting at least *one* question from each Unit. All questions carry equal marks.

Unit I

1. Define information system. Explain classification of information system with examples. **10**
2. Elaborate the role of information system in business. **10**

Unit II

3. What are the advantages of word processor ? **10**
4. Discuss process of formatting text in word processor. **10**

Unit III

5. How to create a worksheet ? Discuss various functions of electronic spreadsheet. **10**
6. Write short notes on the following :
- (a) Macros **5**
 - (b) Types of graphs. **5**

Unit IV

7. How to access the internet ? What are major application areas of internet ? **10**
8. Describe multimedia with its applications. **10**