

Mandatory Disclosure updated on: 01.01.2024

Name of the Institution

GVM Institute of Technology & Management (for Girls)
Murthal Road, Sonapat
Email: gvmitsnp@gmail.com
Website: www.gvmitm.edu.in
Contact Nos: 0130-2237245, 9466824633, 9812056699

Name and address of the Trust / Society / Company and the Trustees

Shri Sanatan Dharm Sabha (Regd.),
Gita Bhawan, Sonapat – 131001
Email:
Contact Nos.:0130-2248290

Name and Address of the Vice Chancellor / Principal / Director

Dr. Manju Papreja
Principal
Email: manju.papreja@gmail.com
Contact No.: 9466824633

Name of the Affiliating University

Deenbandhu Chhotu Ram University of Science & Technology, Murthal
Sonapat

Governance

- Members of the Board and their brief background
[Annexure attached](#)
- Members of Academic Advisory Body
[Annexure attached](#)
- Frequency of the Board Meeting and Academic Advisory Body
Twice in a year
- Organizational Chart and processes
[Annexure attached](#)
- Nature and Extent of involvement of Faculty and students in academic affairs
/improvements
Staff and Students fully involved
- Mechanism / Norms and procedure for democratic / good Governance
Regular interaction with staff and students, parents of the students
- Student feedback on Institutional Governance / Faculty performance
360^o feedback mechanism, regular meetings with Principal and HOD's with class representatives
- Grievance Redressal mechanism for faculty, staff and students
Committee constituted with staff and students

- <https://www.gvmitm.edu.in/grievance-redressal/>
- Establishment of Anti Ragging Committee
<https://www.gvmitm.edu.in/antiragging/>
- Establishment of Online Grievance Redressal Mechanism
www.gvm.edugrievance.com
- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University
Dr. B.P. Malik, Professor
DCRUST, Murthal
[Annexure attached](#)
- Establishment of Internal Complaint Committee (ICC)
<https://www.gvmitm.edu.in/icc/>
- Establishment of Committee for SC /ST
<https://www.gvmitm.edu.in/sc-st-cell/>
- Internal Quality Assurance Cell
<https://www.gvmitm.edu.in/internal-quality-assurance-cell/>

Programmes

- Name of Programmes approved by AICTE
MBA, MCA
- Name of Programmes Accredited by AICTE
NIL
- Status of Accreditation of the Courses
 - Total Number of Courses
2
 - No. of Courses for which applied for Accreditation
0
- **NBA Accreditation Status**

1	Name/ List of Programmes/ Courses Accredited	NO
2	Applied for Accreditation
	A. Applied but Visit not happened	
	B. Visit happened but result awaited	
3	List of programmes/ courses Not Applied	MBA MCA

- For each programme the following details are to be given:

Name	MCA	MBA
Numbers of Seats	60	60
Duration	2	2

Cut off Marks / rank of admission during the last three years	50%	50%
Fee	75000/- P.A.	65000/- P.A.
Placement Facilities	Dedicated Training and Placement Department with TPO is available in College	
Campus placement in last three years with minimum salary, maximum salary and average salary	https://www.gvmitm.edu.in/placement-record/	

- Twining and collaboration, if any - Nil
- Faculty

	MCA	MBA	BCA	BBA
Permanent Faculty	6	6	9	6
Adjunct Faculty	0	0	0	0
Permanent Faculty : Student Ratio	1:20	1:20	1:20	1:20

- Profile of Vice Chancellor / Director / Principal / Faculty
[Annexure attached](#)
- Fee
 - Details of fee, as approved by State Fee Committee, for the Institution

	TUITION FEE	DEVELOPMENT FUND	STUDENT FUND
MCA	40000	10000	1500
MBA	32000	6000	1500
BCA	2000	6000	1500
BBA	2000	6000	1500

- Time schedule for payment of fee for the entire programme
Four Times a year / Semester wise
- No. of fee waivers granted with amount and name of students

List of Candidates admitted for TUTION FEE WAIVER(TFW) and Economical Weaker Section(EWS) Category

Sr.No.	Name	F'Name	M'Name	Category	Class

1	Rashmi	Sohan Lal	Poonam Devi	EWS	MBA
2	Drishti	Rajesh kumar	Anita	EWS	MBA
3	Megha	Pardeep Tyagi	Munesh	EWS	MBA
4	Taniya	Amit Kumar	Isha	EWS	MBA
5	Komal	Raghuwar Dayal	Neelam	EWS	MBA
6	Anchal	Ashok Kumar	Seema	EWS	MBA
7	Pinki	Krishan Kumar	Santosh	TFW	MBA
8	Kajal	Manoj	Kusum	EWS	MBA
9	Sweta	Krishan	Geeta	TFW	MBA
10	Annu	Dharambir	Pushpa	EWS	MCA
11	NEHA BHARDWAJ	PARMOD KUMAR	SUNITA	EWS	MCA
12	ISHIKA VERMA	RAJESH VERMA	REKHA	TFW	MCA
13	Harshita	Jag Mahender	Krishna Devi	EWS	BCA
14	Kirti	Raj Singh	Sunita	EWS	BCA
15	Chhavi	Kuldeep Singh	Geeta	EWS	BCA
16	Khushbu	Manoj Kumar	Rajesh Kumari	EWS	BCA
17	KOMAL	Raj kumar	Sudesh	EWS	BCA
18	Bharti	Tilak Raj	Suman Lata	TFW	BCA

19	Kajal	Rajesh Kumar	Pinki	EWS	BCA
20	Vanshika	Amar Singh	Neelam Devi	TFW	BCA
21	Prachi	Rajbir	Poonam	TFW	BCA
22	Lavisha	Kuldeep	Shalu	TFW	BBA
23	Khushbu	Shamsher	Mukesh	EWS	BBA
24	Payal	Kanhiya Lal	Raj Kumari	TFW	BBA
25	Tamanna	Dinesh	Seema	EWS	BBA
26	Meenakshi	Rishipal	Babli	TFW	BBA

- Number of scholarship offered by the Institution, duration and amount
Rs. 3611980/- in the session 2023-24 including TFW, MERIT SCHOLARSHIP, BPL,EWS,Single GIRL CHILD CATEGORIES etc.
- Criteria for fee waivers / scholarship
Merit Scholarship, BPL Category, Physical Handicap, Tution Fee Waiver, Economical weaker Section
- Estimated cost if Boarding and Lodging in Hostels
74,000/- P.A.
- Admission
 - Number of seats sanctioned

	Seats Sanctioned	Year of Last Approval	Year of Approval
MCA	60	2023	2002
MBA(General)	60	2023	2010
BBA	60	2023	2009
BCA	60	2023	2008

- Number of Students Admitted
MCA & MBA (General)

	Gen	SC / ST	OBC	EWS/TFW	Total
2021	101	8	23	6	138
2022	85	16	27	3	131
2023	85	11	22	5	123

- Number of applications received during last two years for admission under Management Quota and number admitted

MCA,MBA,BBA AND BCA COURSES

	Application received under general/Management Quota	Number of Students Admitted
2021	305	223
2022	323	260
2023	317	251

- Admission Procedure
 - Mentioned the admission test being followed, name and address of the Test Agency and its URL

The admission to the candidates is given strictly as per Norms stipulated by Director Technical Education, Haryana, AICTE and Affiliating University i.e. DCRUST, Murthal.

- Number of seats allotted to different Test Qualified candidate separately

AIEEE / CET	
State Conducted test/ university tests/ CMAT/GPAT)	NO
Association Conducted Test	

- Calendar for admission against Management / Vacant Seats:

Step 1 : FILL THE APPLICATION FORM

Registration of candidature by filling online application or sending the hard copy of downloaded/ purchased application form.

Step 2: SHORTLISTING OF MERIT LIST

The merit amongst applications received will be drawn based on the actual marks scored by the candidate in Entrance Examination/ Qualifying examination.

Step 3: ISSUE OF OFFER LETTER

Candidates whose names appear on the merit list will receive an offer letter via email or by post or SMS.

Step 4: PAY FEE

The College will verify the documents and after that Candidates need to submit the first installment of the fee as indicated in the offer letter within the prescribed time.

Step 5: ALLOCATION OF SEATS

Seats in the programs will be allotted on the basis of preferences indicated in the application form strictly in order of merit.

Step 6: COMMENCEMENT OF CLASSES

The date of commencement of classes will be communicated to the enrolled students via email, SMS or Whatsapp.

- Criteria and Weightages for admission
 - Describe each criteria with its respective weightage
As per AICTE / University norms
 - Mention the minimum level of acceptance, if any
 - Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years

Cutoff percentage

Years	MCA	MBA	BCA	BBA
2023	50%	50%	50%	50%
2022	50%	50%	50%	50%
2021	50%	50%	50%	50%

- List of Applicants
 - List of candidate whose applications have been received along with percentile / percentage score for each of the qualifying examination in separate categories for open seats.

Annex Attached

- List of candidate who have applied along with percentage and percentile score for Management quota seats.

Annex Attached

- Results of Admission under Management seats / vacant seats
 - Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)

Members of selection team:

Dr. Rashmi Dahra	Professor(MCA)
Dr. Renu Kakkar	Professor(MCA)
Ms. Komal Dahiya	Asst. Professor(MBA)
Ms. Jyoti	Clerk
Ms.Hemlata	Clerk

- Information of infrastructure and other resources available
 - Number of class rooms and size of each

	Size (Sq. Mtrs.)
Class Room -101	76

Class Room -102	76
Class Room -103	104
Class Room -104	104
Class Room -204	112
Class Room -205	70
Class Room -206	76

- Number of Tutorial rooms and size of each

	Size (Sq. Mtrs.)
Tutorial Room-106	57
Tutorial Room-105	39
Tutorial Room-202	39
Tutorial Room-203	57
Tutorial Room-204	39
Tutorial Room-305	33
Tutorial Room-306	33

- Number of Laboratories and size of each

	Size
Laboratory-1	95
Laboratory-2	88.21
Laboratory-3	95
Laboratory-4	88.21
Laboratory-5	54
Computer Centre	333 Sqmt.

- Number of drawing halls with capacity of each
NIL
- Number of computer centers with capacity of each
1 with seating capacity of 30
- Central Examination facility, number of rooms and capacity of each
Yes,10 Rooms, Capacity 45 each
- Barrier free built environment for disabled and elderly persons
Yes
- Occupancy certificate
[Annexure attached](#)
- Fire and safety certificate
[Annexure attached](#)
- Hostel facilities
Yes
- Library

	MCA	MBA
Numbers of books	8086	4340

Numbers of Titles	667	984
Journals for MCA	6	
Journals for MBA	6	
List of Online National / International Journal Subscribed	DELNET E-Journals SUBSCRIPTION	
E-Library Facilities	YES	

- Laboratory and Workshop

List of Major Equipment / Facilities in each Laboratory / Workshop

Lab Name	Computers	Networking	Internet	UPS	Printers& Scanner
Lab 1-Lab2	60	Yes	Yes	Yes	12 laser 2 Photocopier 1 Inkjet 10 DMP 1 Scanner
Computer Center	60	Yes	Yes	Yes	
Lab3-Lab 4	60	Yes	No	Yes	

List of Experimental Setup in each Laboratory / Workshop

As per University curriculum / Syllabus

- Computing Facilities

Internet Bandwidth	100 MBPS
Number and Configuration of System	Dual Core and i3 above with 2 GB and above RAM
Total number of System Connected by LAN	170
Total Number of System Connected by WAN	170
Major Software Packages Available	Microsoft MSDN
Special Purpose facilities Available	LCD / LED Projectors, MFPs, Sound System, Biometrics

- Innovation Cell
<https://www.gvmitm.edu.in/innovation-cell/>
- Social Media Cell
<https://www.gvmitm.edu.in/social-media-cell/>
- Compliance of the National Academic Depository (NAD), applicable to PGCM / PGDM Institutions and University Departments
N/A
- List of facilities available
 - Game and Sports Facilities
 - Extra- Curricular Activities
 - Soft skill Development Facilities

- Entrepreneurship development cell
- Skill Development training Programmes etc.
- Teaching Learning Process
 - Curricula and syllabus for each of the programmes as approved by the University

Yes

- Academic calendar of the University
<https://www.dcrustm.ac.in/welcome/mynav/132>
- Academic Time Table with the name of the Faculty members handling the course
Annexure attached

- Teaching load of each faculty: As per University/AICTE Norms
- Internal continuous Evaluation System and place

As an affiliated institution of DCRUST, evaluation norms of the university are followed. The college has adopted a method of assessing the academic performance of the students on a continuous basis. The marks allotted for internal exams are 2 marks and to that of external exams are 75 marks. In this frame work, the college conducts the following components as part of internal exams: sessional exams, class tests, written assignments, seminars and classroom interaction. Marks will be awarded for all the above activities and the average is taken as the assignment marks.

- Student’s assessment of faculty, System and place

Our institute encourage faculty to improve their quality of teaching; so we conduct faculty development programs in order to provide student with the best teaching practices, fair assessment and suitable behavior with them. At the end of each semester routinely the student evaluates the effectiveness and quality of their faculty in teaching by filling a feedback form. The purpose of faculty evaluation by students may help faculty to identify areas of strength and weakness in order to help them to improve their teaching practices, and provide them with their students’ views about them.

- For each Post Graduate Courses give the following

Title of the Course	Curricula and Syllabi	Laboratory Facilities exclusive
MCA	https://www.dcrustm.ac.in/dcrustm/ordinance	LAB 1 & LAB 2
MBA	https://www.dcrustm.ac.in/dcrustm/ordinance	LAB 3 & LAB 4
BCA	https://www.dcrustm.ac.in/dcrustm/ordinance	LAB 5
BBA	https://www.dcrustm.ac.in/dcrustm/ordinance	LAB 6

- Special Purpose
 - Software, all design tools in case
 - Academic Calendar and frame work
- Enrollment of students in the last three years

Year	MCA	MBA	BBA	BCA
2023	57	66	57	69
2022	62	69	63	66
2021	69	69	50	42

- List of Research Projects / Consultancy works
 - Number of projects carried out, funding agency, grant received
Industry-Interaction cell of the institute has developed various software projects in 2020-2023 under the guidance of Cell Convener Dr Gayatri Dhingra.
[Annexure attached](#)
 - Publications (if any) out of research in last three years out of masters projects
N/A
 - Industry Linkage
 - MOUs with Industries (Minimum 3)
[Attached MOU 1](#)
[Attached MOU 2](#)
[Attached MOU 3](#)
[Attached MOU 4](#)
[Attached MOU 5](#)
[Attached MOU 6](#)
 - LOA and subsequent EOA till the current Academic Year
<http://www.gvmitm.edu.in/approval-letters/>
 - Accounted audited statement for the three years

Audit Report	MCA	MBA
2023	Attached AR MCA 23	Attached AR MBA 23
2022	Attached AR MCA 22	Attached AR MBA 22
2021	Attached AR MCA 21	Attached AR MBA 21

- Best Practice adopted, if any

College has setup an Industry Advisory Board with an objective to establish strong industry connects, conduct workshops; such as MDP, FDPs with collaboration with industry and provide suggestions for process improvement as well as curriculum improvement

Regular training & placement is imparted in the area of communication skill and aptitude to the students to make them employable.

The college has encouraged students to pursue internships during the vacations and acquire necessary problem solving skills.

The college regularly encourages the students to compete in external competitions (tech fests, paper presentations and idea and innovation contests)

Parents meet are conducted to take the regular feedback about the progress of their ward and overall development of the college.

A unique counseling process is followed wherein each faculty is allocated 20 students as a Proctor with an objective to constantly follow student progress and accordingly suggest changes in case of any deviation.

Case Analysis / Applied Problems Solving: To develop the conceptual skills, to identify & formulate and solve problems innovatively, students undertake Case Studies and Simulation Exercises.

Tutorial Classes for weak students.

Earn-While-Learn scheme for deserving students implemented.

Financial assistance to the poor and needy students is made available.

Ragging is an undesirable social offence which is totally banned in the campus.

College to Corporate Sessions, English Proficiency Test, Aptitude test conducted for students for overall growth of students.